

<b>CM/ECF</b>  <b>External User's Guide</b>  U.S. Bankruptcy Court, Southern District of Florida	Chapter II  Case Opening
	Section 1.3  Assign the Judge and Trustee

### III. Assign the Judge and Trustee

This program will automatically assign the judge and trustee, if applicable. In a Chapter 7 case only, it will also provide the Meeting of Creditors' date, time, and meeting location, as well as the Objections to Discharge/Dischargeability deadlines.

- STEP 1      Select **Bankruptcy** from the main menu.
- STEP 2      The **Bankruptcy Events** screen will display. Click **Judge/Trustee Assignment**.
- STEP 3      CM/ECF will automatically display a judge and when applicable, a trustee and Meeting of Creditors information with related deadlines. A confirmation screen will display when completed.

This may take a few minutes...Please be patient. A confirmation screen will appear.					
<b>341 Judge And Trustee</b>					
Case	Case Title	Chapter	341 Meeting	Judge Name	Trustee Name
4-10969	John Smith	7	Meeting of Creditors to be held on 11/20/2004 at 09:30 AM at Room 102, Claude Pepper Federal Bldg. Objections to Discharge/Dischargeability due by 01/19/2005. (Cradic, Cam)	Mark,RobertA	Tabas,Joel

**NOTE: All judge and trustee case assignment is random. A party seeking to assign the same judge to related cases must file a Motion for Joint Administration after a case is filed.**

The assigned judge/trustee program will automatically assign the following events:

1. Chapter 7 No Asset Case = Judge, Trustee, 341 Meeting date, time, location, and discharge/dischargeability complaint deadlines.
2. Chapter 7 Asset Case = Judge, Trustee, 341 Meeting date, time, location, proof of claim bar date and discharge/dischargeability complaint deadlines (if applicable).
3. Chapter 11 = Judge
4. Chapter 13 = Judge, Trustee
5. Chapter 12 = Judge